

West Valley-Mission Community College District
HUMAN RESOURCES

CLASSIFIED EMPLOYEE PERFORMANCE EVALUATION

Employee: _____

Reporting Period: From:

Classified Employee Performance Evaluation

Superior Satisfactory Needs to Improve Unsatisfactory

ADAPTABILITY

Demonstrates the ability and willingness to be flexible, adapts to change and learns new tasks.

Comments:

Superior Satisfactory Needs to Improve Unsatisfactory

COOPERATION/WORKING RELATIONSHIPS

Works effectively with students and associates.

Comments:

Superior Satisfactory Needs to Improve Unsatisfactory

ATTENDANCE/OBSERVANCE OF WORK HOURS

Conforms to agreed upon work schedule.

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